

27 October 2009

Dear Councillor

**LDF WORKING GROUP**

A meeting of the LDF Working Group will be held in the Chairman's Office at the Council Offices, London Road, Saffron Walden on Tuesday 3 November 2009 at 9.30 am.

Yours faithfully

JOHN MITCHELL

Chief Executive

**A G E N D A**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 24 August 2009 (attached).
- 3 Business arising.
- 4 Update on technical work.
- 5 Member workshop.
- 6 Date of next meeting.
- 7 Any other items which the Chairman considers to be urgent.

To: Councillors C A Cant, J F Cheetham, E J Godwin, **A J Ketteridge**,  
J I Loughlin and H S Rolfe.